Data:

53003



## PRINTING SERVICES STANDARD MAIL REQUEST FORM

_		-		able)	
	Copies:		ing Instructions:		
3.Address (Must be provided):			M U.	M U.S. Mail — Non-Profit	
Bldg.:	Bldg.:				
Room No: Phone:			— М U.		
_	t Authorization		M Address file emailed to - standardmail@printing.sc.edu		
Contact Person:			Da	ate	
Approved  Dept. Head or Authorized Signature				ddress file on disk	
Dept. Head	nt Name of above sig	nature			
	Dept. No.	Fund No.	Object Code	Analytical	
			52051		

## **Deliver Request Form and Mail Pieces to 1600 Hampton Street**

ADDITIONAL INFORMATION				

STANDARD MAIL DEPARTMENT USE					
ONLY					
Labor:	\$				
Postage:	\$				
Actual Cost:	\$				

Date			
	Mo.	Dav	Yr.